

# Employee Enrollment Form (Please Print)

California

## 1. Personal Information (Please print on all sections of form)

|   |            |   |              |   |                                 |
|---|------------|---|--------------|---|---------------------------------|
| Company Name  |            |   | Date of Hire |   |                                 |
| Last Name   | First Name | M.I.  | Suffix       | <input type="checkbox"/> Male                   | <input type="checkbox"/> Female |
| Residence Mailing Address   |            |   |              |   |                                 |
| City  |            |   | State        | ZIP   |                                 |
| Home Telephone  |            | Work Telephone  |              | Date of Birth (mm-dd-yy)                        |                                 |
| Social Security #   |            | Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Widow<br><input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Domestic Partner |              |   |                                 |
| Are you currently on COBRA? <input type="checkbox"/> Yes <input type="checkbox"/> No            |            | COBRA Qualifying Event  |              |   |                                 |
| If yes, qualifying event:   |            | Effective Date  |              |   |                                 |
| Preferred Language (optional) <input type="checkbox"/> English <input type="checkbox"/> Spanish |            |   |              |   |                                 |
| Ethnicity (optional)  |            | <input type="checkbox"/> Black or African American  |              | <input type="checkbox"/> Hispanic or Latino     |                                 |
| <input type="checkbox"/> Caucasian  |            | <input type="checkbox"/> Asian, Native Hawaiian, other Pacific Islander   |              | <input type="checkbox"/> Not provided by member |                                 |
|   |            | <input type="checkbox"/> American Indian or Alaskan Native  |              |   |                                 |

## Employer Required to Complete This Section

|  |
|--|
| Group #/Plan Code  |
| Source of Enrollment:<br><input type="checkbox"/> Open Enrollment <input type="checkbox"/> QMCSO<br><input type="checkbox"/> New Hire <input type="checkbox"/> Employee Status Change<br><input type="checkbox"/> Rehire |
| Requested Effective Date   |
| Employer Verification/Signature  |
| Employee Class   |

## 2. Selected Coverage (Select only one of the plans offered by your Employer)

|  |  |   |
|--|--|---|
| <b>Medical Plan Options:</b>   |  |   |
| <input type="checkbox"/> UnitedHealthcare SignatureValue™ (HMO) <input type="checkbox"/> High <input type="checkbox"/> Low | <input type="checkbox"/> UnitedHealthcare SignatureValue™ Flex (HMO) Network 1 | <input type="checkbox"/> UnitedHealthcare SignatureValue™ Focus (HMO) |
| <input type="checkbox"/> UnitedHealthcare SignatureValue™ Advantage (HMO)  | <input type="checkbox"/> UnitedHealthcare SignatureValue™ Flex (HMO) Network 2 |   |
| <input type="checkbox"/> UnitedHealthcare SignatureValue™ Alliance (HMO)   | <input type="checkbox"/> UnitedHealthcare SignatureValue™ Flex (HMO) Network 3 |   |
| <b>Individual(s) to be covered:</b>  |  |   |
| <input type="checkbox"/> Self  | <input type="checkbox"/> Self + Spouse   | <input type="checkbox"/> Self + Family                                |
|  | <input type="checkbox"/> Self + Dependent(s)                                   | <input type="checkbox"/> Waive Medical (Complete Waiver Form)         |

## 3. Employee and Dependent Information (List yourself and family members to be covered – attach additional sheets if necessary)

|                                      |  |           |                                       |      |   |
|--------------------------------------|--|-----------|---------------------------------------|------|---|
| <b>Self</b>                          | Primary Care Physician (PCP) Name                                |           | Provider #                            |      | Existing Patient?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Spouse/<br/>Domestic Partner*</b> | <input type="checkbox"/> Male<br><input type="checkbox"/> Female | Last Name | First Name                            | M.I. |   |
| Date of Birth (mm-dd-yy)             | Social Security #  |           | Address, if different from Employee's |      |   |
| Primary Care Physician (PCP) Name    |  |           | Provider #                            |      | Existing Patient?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Dependent 1</b>                   | <input type="checkbox"/> Male<br><input type="checkbox"/> Female | Last Name | First Name                            | M.I. | Date of Birth (mm-dd-yy)  |
| Relationship                         | Social Security #  |           | Address, if different from Employee's |      |   |
| Primary Care Physician (PCP) Name    |  |           | Provider #                            |      | Existing Patient?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Dependent 2</b>                   | <input type="checkbox"/> Male<br><input type="checkbox"/> Female | Last Name | First Name                            | M.I. | Date of Birth (mm-dd-yy)  |
| Relationship                         | Social Security #  |           | Address, if different from Employee's |      |   |
| Primary Care Physician (PCP) Name    |  |           | Provider #                            |      | Existing Patient?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Dependent 3</b>                   | <input type="checkbox"/> Male<br><input type="checkbox"/> Female | Last Name | First Name                            | M.I. | Date of Birth (mm-dd-yy)  |
| Relationship                         | Social Security #  |           | Address, if different from Employee's |      |   |
| Primary Care Physician (PCP) Name    |  |           | Provider #                            |      | Existing Patient?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Dependent 4</b>                   | <input type="checkbox"/> Male<br><input type="checkbox"/> Female | Last Name | First Name                            | M.I. | Date of Birth (mm-dd-yy)  |
| Relationship                         | Social Security #  |           | Address, if different from Employee's |      |   |
| Primary Care Physician (PCP) Name    |  |           | Provider #                            |      | Existing Patient?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |

**4. Benefit Coordination/Other Insurance Carrier Information**

Does anyone listed have other health insurance?  Yes  No If yes, complete section boxes a–e

|         |                           |             |                   |                                    |
|---------|---------------------------|-------------|-------------------|------------------------------------|
| a. Name | b. Insurance Company Name | c. Policy # | d. Effective Date | e. Other Employer Name and Address |
|---------|---------------------------|-------------|-------------------|------------------------------------|

Is anyone listed eligible for Medicare?  Yes  No If yes, complete section boxes f–g

|         |                 |
|---------|-----------------|
| f. Name | g. Medicare ID# |
|---------|-----------------|

**5. Signature Required on Terms and Conditions – Read Carefully**

By signing below, I acknowledge that I have read, understand and agree to the Terms and Conditions on all the pages of this form. A reproduction of this authorization shall be as valid as the original.

**I DESIRE TO PARTICIPATE IN THE COVERAGES SELECTED ABOVE AND HEREBY AUTHORIZE MY EMPLOYER TO MAKE THE NECESSARY DEDUCTION(S) FROM MY WAGE/SALARY TO PAY MY PORTION OF THE PREMIUM.**

|                           |                 |
|---------------------------|-----------------|
| Signature (Required)<br>X | Date (Required) |
|---------------------------|-----------------|

**6. Signature Required on Binding Arbitration – Read Carefully**

By signing below, I acknowledge that I have read, understand and agree to the Binding Arbitration. A reproduction of this authorization shall be as valid as the original.

**I AGREE AND UNDERSTAND THAT ANY AND ALL DISPUTES, INCLUDING CLAIMS RELATING TO THE DELIVERY OF SERVICES UNDER THE PLAN AND CLAIMS OF MEDICAL MALPRACTICE (THAT IS, AS TO WHETHER ANY MEDICAL SERVICES RENDERED UNDER THE HEALTH PLAN WERE UNNECESSARY OR UNAUTHORIZED OR WERE IMPROPERLY, NEGLIGENTLY OR INCOMPETENTLY RENDERED), EXCEPT FOR CLAIMS SUBJECT TO ERISA, BETWEEN MYSELF AND MY DEPENDENTS ENROLLED IN THE PLAN (INCLUDING ANY HEIRS OR ASSIGNS) AND UNITEDHEALTHCARE OF CALIFORNIA, UNITEDHEALTHCARE OR ANY OF ITS PARENTS, SUBSIDIARIES OR AFFILIATES SHALL BE DETERMINED BY SUBMISSION TO BINDING ARBITRATION. ANY SUCH DISPUTE WILL NOT BE RESOLVED BY A LAWSUIT OR RESORT TO COURT PROCESS, EXCEPT AS THE FEDERAL ARBITRATION ACT PROVIDES FOR JUDICIAL REVIEW OF ARBITRATION PROCEEDINGS. ALL PARTIES TO THIS AGREEMENT ARE GIVING UP THEIR CONSTITUTIONAL RIGHT TO HAVE ANY SUCH DISPUTE DECIDED IN A COURT OF LAW BEFORE A JURY, AND INSTEAD ARE ACCEPTING THE USE OF BINDING ARBITRATION.**

|                           |                 |
|---------------------------|-----------------|
| Signature (Required)<br>X | Date (Required) |
|---------------------------|-----------------|

**CALIFORNIA LAW PROHIBITS AN HIV TEST FROM BEING REQUIRED OR USED BY HEALTH CARE SERVICE PLANS AND INSURANCE COMPANIES AS A CONDITION OF OBTAINING COVERAGE.**